



## **APPLICATION TO SIGN THE MAGNA CHARTA UNIVERSITATUM**

You are asked to complete the following form and email it with the following documents to the Magna Charta Observatory Administrator at [magnacharta@unibo.it](mailto:magnacharta@unibo.it)

### **Documents to be attached:**

- a) A formal request to become a signatory signed by the senior academic post holder (Rector, President or Vice-Chancellor)
- b) Evidence in the form of certified minutes from the senior academic body *and* the ultimate governing body that the application has their full support
- c) Statements of support from 3 universities, at least two of which should be outside their own country, which are already signatories of the Magna Charta Universitatum.

### **Application form**

Please continue answers at the end of the form if there is not sufficient room in any field

#### **1. Introductory information about your institution**

- a. Name
  
  
  
  
  
  
  
  
  
  
- b. Year of formation/foundation
- c. Country of origin/registration
- d. Name of Rector/Head of institution
- e. Postal address
  
  
  
  
  
  
  
  
  
  
- f. Telephone number
- g. Email address
- h. Website
- i. Press officer's name
- j. Press officer's email address

#### **2. Legal status of your institution**

- a. (Public/Private/Other)



- b. Instrument of establishment (Act of Parliament/Charter/Other)
  
  - c. Issuing authority and date of issue
3. Governing structures
- a. Ultimate governing body (Council/Board of Trustees/Regents etc., which makes strategic and status related decisions)
    - i. Name
  
    - ii. Number of members
    - iii. Proportion of members who are internal (employed by the university) and external
    - iv. Proportion of members who are academics
    - v. Proportion of members who are students
  - b. Highest academic body (Senate/Academic Board etc., which makes decisions concerning curricula, staff promotions etc.)
    - i. Name
  
    - ii. Number of members
    - iii. Proportion of members who are internal (employed by the university) and external
    - iv. Proportion of members who are students
4. Please describe how students are involved in institutional governance and decision making.





9. Have there been any occasions when the principles of academic freedom and/or of institutional autonomy were not fully respected in your institution? Are you aware of any emerging difficulties? If so, please describe.

10. What policies and structures, standards and guidelines exist in your institution to ensure academic integrity?

11. What policies and structures, standards and guidelines exist in your institution to ensure quality of teaching, learning and research?

12. Size of your university

a. Number of students (undergraduate ...../ postgraduate ..... )

b. Number of Academic staff

c. Annual income from all sources (in €)



**13. Sources of funding**

- a. % from state/government
- b. % from student fees
- c. % from other national bodies (please give details)
  
- d. % from private sources

**14. What are the mission and the vision of your institution?**

**15. Briefly describe institution's teaching, research and other activities (e.g. degrees offered).**

**16. Briefly describe how teaching and research are linked in practice, i.e. how is the inseparability of teaching and research ensured.**



17. Please list international networks and organisations which your institution takes part in.

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Signature